

WASTE MINIMISATION COMMUNITY FUND

*“Towards zero waste and
a sustainable district”*

\$50,000 is available to support community-driven waste minimisation activities throughout the Queenstown Lakes District.



WHAT IS THE FUND?

The Waste Minimisation Community Fund is an initiative of Queenstown Lakes District Council's **WASTE MINIMISATION AND MANAGEMENT PLAN 2018** (WMMP).

The Council has up to \$50,000 available in 2018/19 to help support community-driven waste minimisation initiatives. The fund provides for initiatives that minimise waste, maximise resource recovery and support the WMMP vision and objectives.

WHO CAN APPLY?

The fund is open to community groups, businesses, iwi/Māori organisations, educational institutions and other community-based organisations operating in the Queenstown Lakes district.

WHAT CAN THE FUNDING BE USED FOR?

THE FUNDING CAN BE USED FOR:

- Feasibility studies and business cases
- Materials and equipment
- Skills development
- Trials and pilot programmes
- Education programmes
- Learning opportunities
- Workshops, events, monitoring and surveys
- Research and development (that is not aimed at supporting the attainment of a qualification)
- Project execution or implementation costs
- Funding can be used for operational or capital expenditure that is required to undertake a project.

THE FUNDING CANNOT BE USED FOR:

- Projects that are inconsistent with QLDC's Waste Minimisation and Management Plan
- Projects that involve waste generated from outside of the Queenstown Lakes district
- Projects focused on waste disposal, the treatment of waste or litter clean ups
- Retrospective projects where the funding sought is for work already completed
- Debt servicing
- Activities which duplicate other projects
- Pilot studies

Any Questions? Email
zerowaste@qldc.govt.nz

WHAT ARE WE LOOKING FOR?

Inspire us with how your ideas will move our community towards zero waste! The aim is to support new initiatives that complement and enhance existing programmes, address gaps or create new opportunities.

Projects must be consistent with the WMMP and achieve the following outcomes:

- > Waste Reduction – Reducing waste at source and/or,
- > Resource Recovery – Diverting waste from landfill

Successful applicants must show how the fund will be used to achieve these outcomes and submit a final report on the success. If needed, we can help support you establish measures for your project outcomes.

Whether your project is large or small, we welcome your application.

FUNDING AND REPORTING

- > Applications can be made throughout the year. Once funding allocation has been reached, no further funding will be made available. This will be advertised on Council's website.
- > Larger projects will be assessed by a panel of elected members.
- > Small projects under \$1000 will be managed at the discretion of the Council funds team and waste minimisation team.
- > Successful applicants will be required to submit a final report on completion of the project.
- > The Council may audit successful recipients. This may include a visit from council staff during, or on completion of the project.
- > Funds will only be made available on production of receipts unless by prior arrangement.



YOUR PROPOSAL

Please structure your proposal in the following format:

BACKGROUND	Who you are, what you do and why we should support your initiative. What relevant skills and experience does your organisation have?
YOUR PROPOSED PROJECT	The waste challenge you want to address and your proposed solution. This can be a new project idea or an existing initiative you'd like to expand on. Tell us what you'd like to do with the fund, how it meets our objectives and what impact it will achieve.
PROJECT PLAN AND COST	When will you carry out your project and what budget are you applying for?

Please limit your proposal to **1000 words**.

ASSESSMENT CRITERIA

Your proposal will be assessed against the following criteria:

STRATEGIC ALIGNMENT	Alignment with WMMP strategic objectives and guiding principles.
WASTE MINIMISATION	Reduction in waste.
COMMUNITY PARTICIPATION/ BENEFIT	Community participation is encouraged and/or tangible community benefit is delivered.
VALUE	Gaps and opportunities in existing waste minimisation services are addressed.
QUALITY	The project has clear objectives that are measurable. The organisation making the proposal can demonstrate ability to carry out the project, ideally shown by experience in projects of a similar nature. The project is technically and financially feasible, and does not represent an unacceptable level of risk to the council and community.

HOW DO I APPLY?

You can apply online at www.qldc.govt.nz/funding