

**Minutes: Sustainable Glenorchy Annual General Meeting
Wednesday 24 April 2024 at 7.05pm in the supper room, Glenorchy Hall.**

Present: Bruce Farmer, Irene Valentin, Fabiola Tombu, Paul Chapman (hereafter referred to as Tussock), Karen Pronk, Clive Smith, Jan Hendren, Daniel Noguiera.

Apologies received: Tom Fleming

Motion to accept apologies - Karen, seconded by Jan. All in favour.

Welcome by Chair to all attendees:

Given by Bruce.

Attendees also invited to contribute to Other Business items they wished to be discussed at the end of the meeting.

Jan proposed 1) the matter of a refund to the treasurer for costs incurred by her at the Harvest Festival on 17 March 2024, and 2) the matter of an uncompleted form pertaining to Trish Fraser's resignation as secretary in 2023.

Karen proposed 3) the matter of setting a date and time and agenda for the next committee meeting.

Bruce proposed 4) the matter of fiscal sponsorship of Zerowaste Glenorchy.

Minutes of the previous AGM on 24 April 2023:

Jan drew attention to the stated dates of the AGM being incorrect, these being 24 April 2022, which should have been 24 April 2023, and the previous AGM stated as 5 May 2021, which should have been 5 May 2022. Apart from these errors, it was a true and accurate record.

Motion to accept - Jan, seconded by Clive. All in favour.

Matters arising from the previous minutes:

No other matters.

Chairperson's report:

SUSTAINABLE GLENORCHY ANNUAL REPORT, 2023/2024

1. GRATITUDE

I would like to wholeheartedly thank your executive committee of Jan Hendren (Treasurer), Karen Pronk, Tussock (Paul Chapman), Clive Smith and Tom Fleming for their dedication and teamwork which has sustained and nourished our Society. Trish Fraser our longtime secretary moved to Wanaka and the secretarial work was undertaken by Jan Hendren and Karen Pronk. While all the committee stand down each year, most are available for re- election except Clive Smith and Tom Fleming who will take a well-deserved break. I will stand down as chair having served the maximum 5 years. I would be happy to serve on the committee, if elected.

2. PROJECTS UNDERTAKEN

The past year has been a transition year as the committee examined ways in which we could encourage more sustainability projects in our community. Karen Pronk encouraged more grass roots involvement together with crafting a mission statement. Karen's mission statement was refined through successive committee discussions over half a year and evolved into the mission statement circulated. The committee recommends it to the AGM tonight for adoption.

2.1 The standout project for the year was the re-establishment of the harvest festival with the theme of sustainability and sharing, recycling and reducing waste. Karen and Jan led a team, consisting of Tussock, Clive, Irenka, Fabiola and many volunteers from the community. Produce, food, drinks, plants and clothes were shared, and workshops were run on sustainability issues. It was a resounding success well attended by more than a 100 people from the community.

2.2 Jan Hendren revised the constitution to ensure that Sustainable Glenorchy's constitution complies with the law changes for incorporated societies required by the New Zealand Companies Office. It was a big job and was done well. The committee recommends its adoption by the AGM tonight.

2.3 Tussock's sewerage metric which allows the fair evaluation of all sewerage treatment technologies remains the approach adopted by SG. Each technology design effectiveness can be evaluated in terms of reducing nitrogen, electricity and water and the various capital and operating cost of each approach. The metric can fairly allocate capital and operating cost to homeowners and businesses based upon usage. It allows for different capital and operating approaches, technology choices to be made, and their costs fairly apportioned.

2.4 Sustainable Glenorchy continues to follow Glenorchy's sustainability as flooding and hazard adaptation plans, the QLDC's implementation of their Glenorchy sewage system and the Grand Earnslaw Hotel consent conditions.

3. COMING YEAR'S FOCUS

3.1 Grassroots improvements in sustainability by supporting the repair workshop and publishing the emissions and waste reduction/recycling spreadsheet poster.

3.2 Understand and monitor the Grand Earnslaw Hotel's consent conditions and, if construction proceeds, their environmental management plan.

3.3 The ORC's and QLDC's Natural Hazards Adaptation Plan when considering flooding, earthquake, and liquefaction will progress and involve community discussion and decisions. The Adaptation Plan will also impact QLDC's sewerage scheme planning as might decisions on the Humboldt Park sewerage system.

Community discussion of the best waste management framework that reduces nitrogen pollution, is earthquake resilient, is scalable, and minimises the capital and operating cost for rate payers for the best environmental outcomes is needed. Community discussion about a modern, fair, innovative and affordable system to manage the three waste streams suited to Glenorchy's situation could be submitted to the council through the 10-year planning process. Glenorchy's outstanding natural beauty could then be augmented with a sustainable environmental waste system that could lead New Zealand to a more sustainable future.

Working together with the Glenorchy Community Association and interested parties including businesses in the community would be the first step in the process.

Bruce Farmer
Chair
24 April 2024

Motion to accept: Karen, seconded by Jan. All in favour.

Financial report:

Sustainable Glenorchy Inc - 2638336

Financial Statement - Year ending: 31st March 2024
(2022/2023) 2023/2024

Opening Balance (5,898.21) 6,038.21

Income

Subscriptions/Membership fees (140.00). 330.00

Advertising - -

Donations - -

General - -

Interest - -

Total Income: (6,038.21) 6,368.21

Expenses

Fees - solicitor - -

Fees - consultation - -

Bank fees - -

Printing (Posters) - 216.20

Administration costs - -

Total Expenses: - 216.20

Total Income (6,038.21) 6,368.21

Less total expenses - 216.20

Net Surplus: (\$ 6,038.21) \$ 6,152.01

Assets

Bank funds (6,038.21) 6,152.01
Cash on hand
Total Assets: (6,038.21) 6,152.01

Liabilities

Creditors

Total Liabilities: - -

Total Assets: (6,038.21) 6,152.01

Less total liabilities: -

Net Assets: (6,038.21) 6,152.01

Total Funds as at 31 March 2024 (\$ 6,038.21) \$6,152.01

Jan Hendren (Treasurer):

I certify that this financial statement has been submitted to and approved by the members at a General Meeting held on the 24th day of April 2024.

Motion to accept - Clive, seconded by Tussock. All in favour.

Proposed changes to the Constitution:

Bruce thanked Jan for her significant input in revising the Constitution.

Tussock pointed out that in Section 11.1, which states the time of year the AGM should be held, there was a reference to Section 13, whereas it should be Section 14.1.

Bruce proposed a motion to amend the original Constitution to conform with The Societies Act 2022 as per the document attached to the email to members on 9 April 2024 advising of this AGM, and correct the Section numbering error above, seconded by Tussock. All in favour.

Proposed adoption of the draft 2024 Mission Statement:

There was some discussion regarding the Glenorchy Community Plan, written in 2003 and accepted by QLDC, and the Glenorchy Community Visioning report 2016 (see <https://shapingourfuture.org.nz/wp-content/uploads/2021/06/Glenorchy-Community-Visioning-Final-Report-2016.pdf>), which was believed to not be formally accepted by QLDC, being a report only.

Motion: to replace the original Sustainable Glenorchy 2016 Mission Statement with the draft 2024 Mission Statement as per the document attached to the email to members on 9 April 2024 advising of this AGM, after changing the end of the second last paragraph to read: These decisions should be consistent with the principles of sustainable management according to the Resource Management Act (RMA) and have an overall focus similar to the Glenorchy Community Plan 2003 and Glenorchy Community Visioning Report 2016.

Adoption of the updated document proposed by Karen, seconded by Clive. All in favour.

Election of officers:

Expressions of interest for positions of Chairperson, Treasurer and Secretary were first sought. Bruce vacated the Chair and Clive chaired this section of the meeting. Tom Fleming and Clive Smith elected not to stand again for the committee.

Chair: Tussock was proposed by Karen, seconded by Irene and elected unanimously.

Treasurer: Irene Valentin was proposed by Jan, seconded by Bruce and elected unanimously.

Secretary: Karen Pronk was proposed by Jan, seconded by Tussock and elected unanimously.

Committee: Bruce Farmer proposed by Tussock, seconded by Clive, Jan Hendren proposed by Karen, seconded by Bruce, Fabiola Tombu proposed by Bruce and seconded by Karen. All elected unanimously.

Vote of thanks (Tussock)

Bruce is longer chairman; Tom and Clive are no longer in the committee.

- Thanks to Bruce for his chairmanship over the previous years.
- Thanks to Tom Fleming and Clive Smith for their good work and service on the committee to date.

All in favour.

Other Business:

- 1) Costs incurred for materials for the 2024 SG Harvest Festival by Jan came to \$142.65. Motion by Karen, seconded by Bruce, all in favour of this being refunded from the SG account.
- 2) Paperwork for SG secretary Trish Fraser's resignation mid-2023 due to her moving from the district was incomplete, and fully signed off by Bruce as 2023 chairperson.
- 3) It was agreed that the next committee meeting would be held at 10am in the Glenorchy Hall supper room on Monday 29 April. Included in the agenda would be future initiatives to be undertaken by SG and matters relating to transfer of treasurer roles including signatures held by the bank.
- 4) Further discussion on the proposed fiscal sponsorship as per the Community Composting Funding Application - Zero Waste Glenorchy Information, run by Daniel Noguiera, by sustainable Glenorchy ensued. Daniel has an agreement in principle with the QLDC to manage community composting adjacent to Camp Glenorchy but council requires a formal entity, such as Sustainable Glenorchy who will act as payee to QLDC and payer to Daniel, with no profit or loss involved, with Daniel sending SG a monthly account for his services.

The committee formally accepted Daniel's proposal (as per emails to sustainableglenorchy@gmail.com on 23 and 24 April 2024 and pdf titled Composting Information attached to the 23 April email) and thanked Daniel for his input.

Motion to accept Daniel's proposal by Tussock, seconded by Bruce. All in favour.

Setting of membership fees:

It was agreed that membership fees remain unchanged at \$5 per individual or \$10 per family.

Date set for next committee meeting: 29 April 2024.

Close of meeting:

830pm.