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Minutes for the meeting of the Glenorchy Community Association held on the 4th July 2019 at 7:30pm in the Glenorchy Hall

Committee: John Glover, Will McBeth, Mark Hasselman, Christina Lister

Present: Corrine Davis, Paul Chapman, Peter Speight, Bruce Farmer, Councillor Ferguson

1. Chairman's introduction and welcome.

Welcome to Christina Lister who has volunteered to join the committee. The GCA now has 6 committee members and 1 vacancy remains.

2. Apologies : Robert Bakhuis, Naomi Coates, Danelle Jones

Motion ' that the apologies received be accepted'
Glover/Hasselman

3. Minutes of the May 2019 meeting.

Motion 'that the minutes be accepted as a true and accurate record of the meeting'
McBeth/Glover

4. Matters arising from the previous meeting not covered elsewhere on the agenda.

Matter from previous meeting	Action required	Lead	Status/Update
Bible stormwater	ask who is responsible for the channel and what state it is in. Clarify with Ulrich	John	Contacted Ulrich, He has been tasked to investigate who benefits from the channel.

5. Secretary's report

Correspondence report

QLDC Thunes Cloete - Leaves of the Bible updates
Steve Hewland/John Glover - Head of lake trails trust contribution and bucklerburn trail
QLDC Ashlin Woodley - QLDC dog control bylaw
QLDC Ulrich Glassner - Water and Bore upgrade updates
Aurora - Community meeting information.



John Glover - Summarised history of GY Airstrip and community

QLDC Roz Devlin - Airstrip management plan review meeting and survey

QLDC Maddy Dowman - TIF toilets update

- comment from Peter Speight - when new toilets are near skate park the rubbish bins will be moved. The old concrete pad under them presently will be well suited for a picnic table site at the skatepark

QLDC Talia Bannister - Drone sign for wharf

QLDC Sarah Thomson - gardens maintenance/pruning at Mull and Argyle intersection

- overgrown Shrubs will be replaced with silver tussock

QLDC Jess Manix - Next "Smaller communities" meeting scheduled on 7th August

Justine Flanagan - Query from Rarotonga regarding fighting water supply chlorination

- John to send reply

John Glover - notice of intention to stand for council

RFS - leaking water main near medical rooms

QLDC Marie Day - reply from council CE regarding Glenorchy issues raised as Mayor/CE gy visit

- shared on gy website

QLDC Sarah Thomson - notice of Portaloo's being removed

Wastebusters Ruth Blunt - New rubbish bins and collection info

- New bins discussion (below)

Wally Koval - Query for someone to discuss Glenorchy history

- passed on to museum group.

Aurora energy - Survey

QLDC Ben Greenwood - Glenorchy sign update (one mile)

New Bins

the new bin contract is only for residential, commercial collection is still the old contractor and collection day is now thursday.

Christina - Who does "community" buildings? Hall/playgroup/fire station.

Ferg - will investigate

Text reminder system available and waste collection calendar is available on the website.

Motion 'that the inward correspondence be received and the outward correspondence be approved
McBeth/Hasselman

6. Treasurer's report

The GCA annual accounts were presented



Paul Wallis
Tax Agent
Ingill

Glenorchy Community Association(Inc)

General

Statement of Financial Performance for the year ended 31 March 2019

	<u>2019</u>	<u>2018</u>
<u>Income</u>		\$
Subs	0	48
Interest General	52.87	60
Term Investment	1178.13	0
Grant QLDC	5000.00	5000
Donation Speed Sign	0	300
Donation Film Location	<u>300.00</u>	<u>500</u>
	6531.00	5908
<u>Expenses</u>		
Accounting	160.00	163
Wreath	200.00	130
Donation RDW Trust	500.00	500
Waterfront Track,Planting	340.00	5862
Shaping Futures	1175.00	0
Hedgehog Trapline	<u>2500.00</u>	<u>0</u>
	4875.00	6653
Net Operating Surplus	1656.00	-745



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Statement of Funds as at 31 March 2019

	<u>2019</u>	<u>2018</u>
Balance as at 1 April 2018	36244.17	34773
Adjustments(GST)		-92
Net Surplus/(Deficit); General account	1656.00	-746
Swimming Pool	840.83	2308
Balance as at 31 March 2019	38741.00	36244

This is represented by

Assets

SBS (Incl Investment)	38627.86	35818
GST	<u>113.14</u>	<u>426</u>
Total Assets	38741.00	36244

Liabilities

GST	0	0
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Net Funds	38741.00	36244
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Swimming Pool

Statement of Financial Performance for the year ended 31 March 2019

<u>Income</u>	<u>2019</u>	<u>2018</u>
Key Money /Sundry/Fees	4147.83	6534
Grant QLDC	<u>7500.00</u>	<u>7500</u>
	11647.83	14034
 <u>Expenses</u>		
Power	3677.63	3160
Chemicals and Gas	1036.69	3297
Repairs anc Roof,Gasbottles	3579.65	701
Insurance	2513.07	1593
Lock, keys	0.00	624
Robot Cleaner	<u>0.00</u>	<u>2350</u>
	10807.00	11726
Net Operating Surplus/Deficit	840.83	2308

Current balances:

Star Transactional account - \$24,209.40

Investment account - \$16,178.78

Pool maintenance - Scott Coates and Mark Todd have volunteered to help maintain the pool.

Long term Pool maintenance/upgrade problems discussed.

Motion 'that the treasurer's report be noted'
Hasselman/Glover

7. Councillor Ferguson's report

Ferg - Kinloch Jetty update

Andrew Straham - QLDC project manager (Andrew sits in the Ops and maintenance team)

Last 2 weeks:

- Planning session update with QLDC team members
- Drafting of decision paper for the temp wharf options underway.
- Potential QLDC funding mechanism for work identified
- TIF funding application submitted for temp wharf.



- ELT outcome - consider option to deliver a permanent jetty solution, as part of the Kinloch strategic business case development

Next 2 weeks:

- Complete temporary decision paper and review.
- Receive QLDC/ORC RC constraints/requirements guidance
- Draft design brief for the work and proposed long list of suppliers
- Engage with stakeholder group (incl DOC, Ngai Tahu, tour operators etc). Define support for temporary pontoon/wharf option

Forward view:

- TIF funding outcome
- Present decision paper to infrastructure committee/ELT for consideration (date to be agreed)

John - Kinloch road discussion, flood protection works underway, stormwater culvert being installed.

8. General business

8.1 GCA contribution to Head of Lake Trails Trust

As discussed at the May meeting a motion for the GCA contribution is put forward.

Motion: that the GCA offers a contribution of \$5000 to the Head of Lake Trails Trust
Glover/McBeth

9. GCA update report July 2019

Ongoing issue/Project	Aim	Lead	Status/Update
Kinloch Pontoon	Replacement for Kinloch wharf	John	From project manager Andrew Straham "Quick update on the Kinloch Resilience Pontoon work is per below. To summarise, we are progressing the temporary option but also want to be sure that we do not discount a more permanent option, particularly if the resource consent process / timeframes / consultation requirements are comparable. This question may become redundant if we can get a RC waiver under emergency grounds – which would allow the temporary pontoon to be fast tracked. I will report back on this as soon as we have a view. TIF funding application for the temporary option is underway".
Greenwaste	Improve Green-waste site		QLDC's Property and Infrastructure Team have visited the site to review requirements for minimising contamination of the greenwaste. The proposed improvements being considered include: -new signage at entry points explaining what can and can't be dumped for mulching -signage indicating residential green waste only, and fines for breaching this rule

			<p>-a sleeper and wire rope fence at the entrance (no gate) -sleepers set as posts at the exit along with exit only signage -new signage on the bank behind the site indicating where different materials must be placed.</p> <p>A quote will be obtained for this work within the next two weeks and then a decision will be made on commencement of these proposed improvements. To reduce issues such as gravel in the mulch, the green-waste will be more regularly turned/heaped. A base of greenwaste will also be retained which should minimise the gravel in the mulch. The contractor who is heaping the material is well aware of not picking up material/rocks off the floor and will ensure this is not the case.</p>
Leaves of the Bible	Secure the land as community reserve	Huss	<p>Council has been reluctant to take on the Bible Face due to the additional ongoing cost of maintaining this face. The Community Association has more recently indicated a willingness to take responsibility for the land if purchased by Council.</p> <p>The Council is currently in negotiations with the landowner regarding the conditions of transfer of the land</p> <p>Legal agreements are being drafted for QLDC/Wyuna and for QLDC/GCA</p>
Protect our paradise Sign	take the draft sign through to professional design standard in preparation for its production.	Will	3 drafts have been received and edits are being worked through
Glenorchy signs at One mile	Improvements and Repairs to Signs.	Will	Council have plans for relocating the Gy road sign and Tommy Thomson sign and erecting them as an 'all in one' including a panel that notifies road closure. This is in the minor improvements budget for this financial year.
Bennetts Bluff viewing area	Work with council to develop safer parking and viewing area at Bennetts bluff	John	<p>The Bennetts Bluff Safe Viewing Area project originally received tender prices from the market that were far greater than the independent estimate and project budget. Therefore, Council declined appointing a contractor to reconsider available options and explore funding opportunities. A key concern raised from the tender submissions was that the scheduled construction period was too constrained to meet the original Labour Day deadline and this was potentially driving the high costs.</p> <p>Council has now considered a number of options for value savings and revised the programme to better accommodate the contractors' feedback. The intention is for the works to commence after winter and complete by 1st December 2019 ahead of the summer peak period. Council has also secured additional</p>

			funding through the Tourism Infrastructure Fund (TIF) and is now working on final approvals with DOC.
GCA organisation	Improve engagement, effectiveness, reputation etc. Review constitution.	Danelle	08/18 - (DJ has reviewed updated standing orders and example rules with the Companies office. Changes appear to be relatively minor compared with what we have today. Has also reviewed other comparable societies (via the registered documents with the Companies Office). and proposes to draft an update to the rules and submit to the GCA at the September meeting for review / circulation ahead of a (special) General Meeting to amend the rules
Wastewater	Management of wastewater meets needs, rules and community vision		QLDC have removed budget for wastewater scheme from their long term plan but have travelled to see some smaller community schemes elsewhere. Council have done another round of ground water tests and will do another one soon.
District Plan rules GY	Ensure new rules meet community needs and aspirations	John/GCA	Draft district plan rules now due in August 2019
Airstrip	Operates as per management plan	Log	Governance committee now established. Log representing GCA. Single point of contact established at council: glenorchyairstrip@qldc.govt.nz Council is now undertaking a review. The timeline and process for this review is: <ul style="list-style-type: none"> • April - June: Notification of intention to review, seeking feedback and undertaking consultation to help inform the Draft • June - July: Prepare new Draft Reserve Management Plan 2019 • Publicly notify Draft Reserve Management Plan 2019 for two months, seeking public submissions • Hear public submissions • Reserve Management Plan 2019 then goes before Council
Waterfront plan	Gradually implement	John/Huss	Car park works complete. Carpark recently planted by council Next area of focus to be skateboard / marina car park
Town centre plan	Re-designed streetscapes, parking etc, traffic flows.		workshop was held on 26 October 18. Notes are available on the website Funding for this still remains our top priority with Council.
Civil defence plan	GY specific plan and trained residents	Naomi	QLDC Emergency Officer, Trevor Andrews, presented draft plan. subcommittee is now established
GY road improvements	Keep track of maintenance schedules	Huss	Road improvements report received. QLDC signalled increased spend on road over next few years.
Pool improvements	Improved user experience	Huss	Maintenance now adopted by Scott Coates and Mark Todd

			may need major repairs next year. to be flagged with council's next 10 year plan
Marina improvements	Better quality, maintained facility		ladders at marina and wharf made. GCA planning to lobby for maintenance and appearance work
Water supply	updates on water supply upgrades		Currently undertaking investigation work associated with existing bores to confirm condition and flow rate to enable treatment plant and bore upgrade design works to commence. Reservoir currently under design. Construction works to be awarded in quarter one of FY19/20 Design and construction of treatment plant planned for 19/20 FY (will be completed within this 12 month period). Treatment plant likely to be UV followed by chlorine (not anticipating a requirement for filtration).

Greenwaste

Corrine - do we have a map or plan of where the proposed greenwaste changes will go? have concerns over stock access and the use of the nearby gate. Have just re-signed lease. The unofficial dump area inside the lease area - asking what to do with it?

John - Point is to make the Green-waste more organised by improvements, but need to make sure we have the boundaries right.

Corrine - worried that if it is not a monitored area it will fill up and not work.

Will - need to know the process for alerting the contractor and how it will be monitored.

Corrine - a lot of illegal dumping occurs in the Bucklerburn area - Cars, rubbish, deer carcasses. Shifted 3 carcasses recently - concerns for scavenging dogs and sheep worrying

Will - needs signs (illegal dumping prohibited)

John - Need to organise a site meeting to clarify the new layout, boundaries and contractor process

General discussion

Peter - at the last Glenorchy road closure (car v power pole) - why no alert on the council website?

John - there is a council text alert service available and alerts are also posted on social media.

Peter - Suggesting alerts should also be on the front page of the website (for those who do not engage in social media)

Ferg - will make enquiry

END 20:52